

## **Meet Download Instructions**

Check to see what version of DiveMeet software is installed on your computer, if you do not have version 12.4 or higher you will need to uninstall your DiveMeet software and download the current version.

- Go to www.divemeets.com and click on "software download & training"
- In the upper left hand corner click on download
- Type in "diverpass" in the password click download then Click "SAVE FILE". If you are given the option to save to your desktop do that. If you do not see the option to save to your Desktop, the file will be saved in your "Downloads". After downloading the MeetControl .exe the file will either be on your Desktop or in your Downloads folder ( c:users/owners/downloads)
- Find the MeetControl .exe file on your Desktop or Downloads and right click and select "Properties".
- Click on Compatibility and select Windows XP Service Pac 2 or 3. For most computers that is all you need to do. You can now double click MeetControl .exe and install the program. For some Versions of Vista, Windows 7, 8 & 10 you will need to continue with steps below.
- Leave the Settings options unmarked (do not change them).
- Place a check in the Privilege level "Run this program as an administrator". •
- Click OK.
- Now just follow the install prompts.

## If you need additional assistance email support@meetcontrol.com

## You should have three shortcuts on your desktop

- a DM MeetControl

1. MeetControl



- 3. Copy DB to Jumpdrive

py DB to

Click on the MeetControl shortcut Click on Data Management At the bottom of page click download your meet Enter your meet director number, meet director password and password Then click download



## How to download the test meet



• Click on Data Management



Click on Download your Meet



- Meet Director Number 10000
- Meet Director Password test5000
- Meet Number to Download 1

You are now ready to work with your meet. Please go through the tutorial provided below. If you have any questions please email <u>sboudia@meetcontrol.com</u>.

Tutorial: Click Here